

Intermunicipal Management Board

Ministry of Municipal Affairs and Land Occupancy
Regional Directorate in Abitibi-Témiscamingue

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Presentation Outline

1. Municipal Pooling
 - ✓ Utilities and Benefits

2. Intermunicipal Management Board
 - ✓ Particularities

1. Development of an Intermunicipal Agreement
(which provides for the creation of an intermunicipal management board)
 - ✓ Content and Steps

Municipal Pooling

Utilities and Benefits

- Share the basic investments required for the purchase or creation of infrastructures and expensive equipment:
 - ✓ Access to a higher quality service thanks to investments that the municipalities could not individually afford;
 - ✓ Reduce unit costs through economies of scale.
- Achieve a satisfactory level of usage more rapidly to make more efficient use of equipment;
- Optimize the use of human resources;
- Avoid duplication of services and expensive equipment.

Intermunicipal Management Board

Main Characteristics

- The intermunicipal management board is a legal entity, separate from the member municipalities, established for the joint management of equipment or services covered by the agreement;
- It is recommended when:
 - ✓ The service is pooled for a large number of municipalities;
 - ✓ The service involves large capital expenditures or is regional in scope;
 - ✓ None of the municipalities have the administrative capacity to take on management on its own;
 - ✓ The equipment involved is scattered on the territory of various municipalities.

Intermunicipal Management Board

Main Characteristics (cont'd)

- It has jurisdiction on the territory of the municipalities it represents, and is vested with full powers to ensure that the object of the agreement is carried out (purchase, expropriation, budget, loan, staff recruitment, etc.);
- The Board is administered by a board of directors composed of delegates from each municipality that is party to the agreement;
- The Board can also reach an agreement with another intermunicipal management board or municipality to provide its services or delegate part of its powers.

Intermunicipal Management Board

Representation

- The number of delegates for each municipality and the number of votes they are entitled to are determined in the agreement;
- The law allows for the votes attributed to each of the board members to be calculated in number and value;
- The municipality selects its delegates among the members of its board.

Intermunicipal Management Board

Main Operating Rules

- Board meetings are public;
- A majority of Board members form a quorum:
 - ✓ Board decisions shall be taken by majority vote.
- The president of the Board of Directors shall be appointed from among its members:
 - ✓ The Board of Directors also appoints the secretary and treasurer, as well as any public official or employee it judges necessary for its proper functioning.

Intermunicipal Management Board

Main Operating Rules(cont'd)

- The Board of Directors may adopt by-laws for its internal management;
- A member of the Board of Directors ceases to be a member upon ceasing to exercise his function as a member of the municipal council.

Intermunicipal Management Board

The municipalities exercise control over expenditures

- The Board's budget must be adopted by at least two-thirds of the municipalities that are party to the agreement;
- The Board's loan by-laws must be approved by all municipalities that are party to the agreement and by the Minister.

Intermunicipal Management Board

Governmental Approval

- Intermunicipal agreements, which provide for the creation of an intermunicipal management board or which modify such agreements, require the Minister for Municipal Affairs and Land Occupancy's approval.

Development of an Intermunicipal Agreement (which provides for the creation of an intermunicipal management board)

Agreement's Mandatory Content

- Detailed description of its purpose;
- Its mode of operation;
- Distribution of financial contributions;
- Duration of the agreement and, if applicable, the terms of its renewal;
- Sharing arrangements regarding the assets and liabilities generated by the consequence of the agreement upon its termination;

Development of an Intermunicipal Agreement (which provides for the creation of an intermunicipal management board)¹²

Agreement's Mandatory Content (cont'd)

- The Board's proposed name;
- The location of its registered office, which must be on the territory of one of the municipalities that are party to the agreement;
- The number of delegates appointed to the Board of Directors for each municipality;
- The number of votes attributed to each delegate (can be in number and value).

Development of an Intermunicipal Agreement (which provides for the creation of an intermunicipal management board)

Agreement's Optional Content

- Terms of payment for financial contributions;
- Adhesion of another municipality.

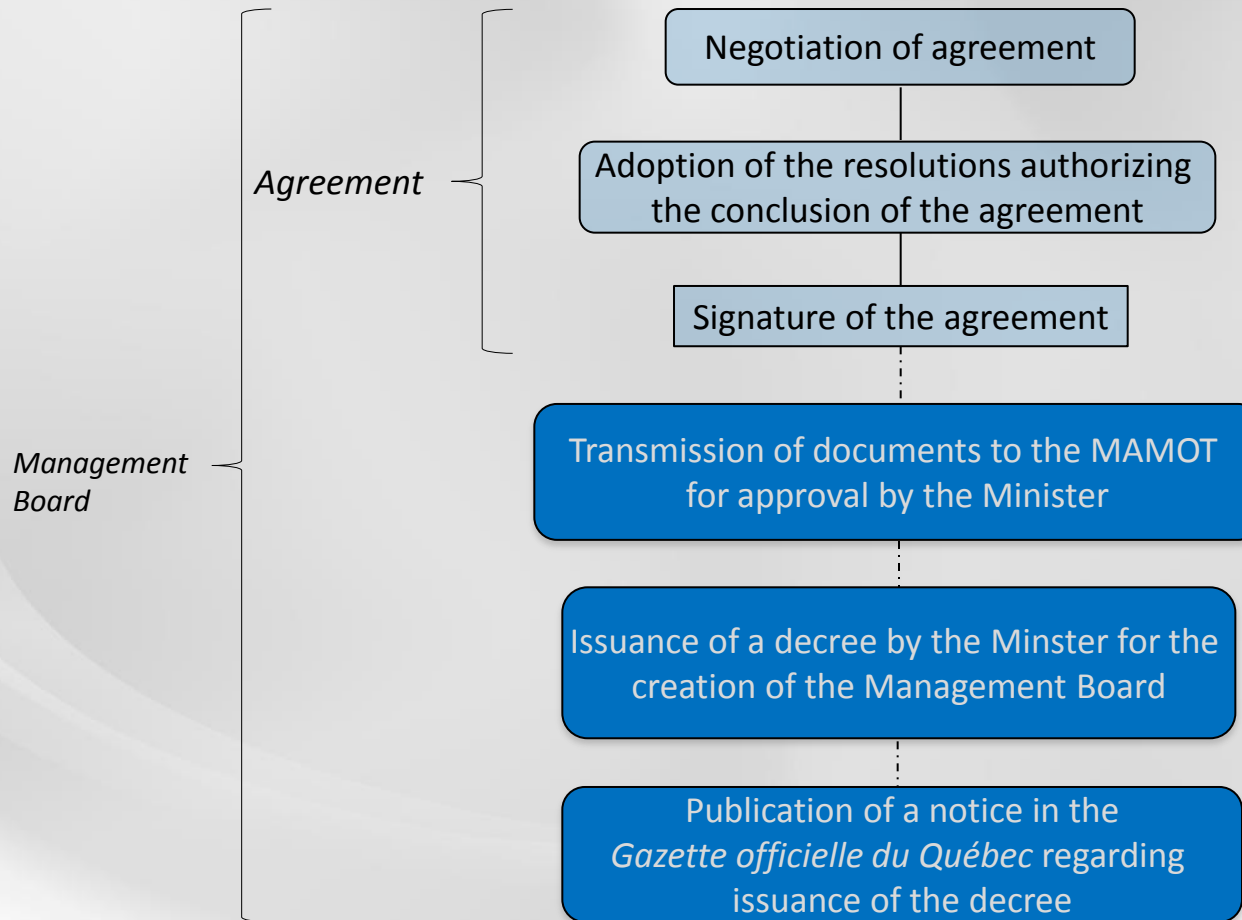
Development of an Intermunicipal Agreement (which provides for the creation of an intermunicipal management board)

Steps for the Creation of an Intermunicipal Management Board:

1. Negotiation of the agreement
2. Adoption of the resolutions
3. Signature of the intermunicipal agreement
4. Transmission of documents to the MAMOT
5. Approval and entry into force
6. Information to the municipalities

Development of an Intermunicipal Agreement

Administrative Process



Thank you for your attention

Questions ?

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